



TOWN OF ITHACA NEW YORK

FINANCE DEPARTMENT

P.O. Box 7143, Ithaca, NY 14851

607.273.1721 Ext. 114

www.townithacany.gov

Water & Sewer ACH Debit Authorization: This will serve as permission for the Town of Ithaca to begin electronically debiting your bank account via Automated Clearing House (ACH) for payment of your quarterly water and sewer bills. Your account will be debited on the 10th of March, June, September, and December for the full amount of that quarterly bill. (NOTE: you will still receive a quarterly bill to let you know the amount that will be deducted, **BUT DO NOT PAY THAT BILL.**)

Any payments returned by the bank will be subject to a service charge fee of \$25.00.

This arrangement is voluntary and can be cancelled at any time within 10 days of written notice to the Town of Ithaca.

Contact Information:

Customer Name on Account: _____

Account Address: _____

Water & Sewer Account Number: _____

Phone Number: _____

Email: _____

Bank Information:

Financial Institution Name: _____

Routing Number on Account: _____

Account Number from Financial Institution: _____

Authorized Signature: _____

Date: _____

Please attach a voided check for account accuracy. Thank you.

Questions? Contact Debby Kelley @ dkelley@townithacany.gov or 607-273-1721 ext. 114