



TOWN OF ITHACA NEW YORK

DEPARTMENT OF FINANCE

PO Box 7143, Ithaca, NY 14851

607.273.1721 x114

www.town.ithaca.ny.us

Water & Sewer ACH Debit Authorization: This will serve as permission for the Town of Ithaca to begin electronically debiting your bank account via the Automated Clearing House (ACH) for payment of your quarterly water and sewer bills. Your account will be debited the 10th of March, June, September, and December for the full amount of that quarterly bill. *(NOTE: You will still receive a quarterly bill to let you know the amount that will be deducted, but **DO NOT PAY THAT BILL.**)*

Any payment returned by the bank will be subject to a service charge fee of \$25.

This arrangement is voluntary and can be cancelled at any time within 10 days of written notice to the Town.

Financial Institution Name: _____

Account Number at Financial Institution: _____

Checking account or savings account: _____

Financial Institution Routing Number: _____

Authorized Signature: _____

Date: _____

Contact Information:

Customer Name on Account: _____

Billing Address: _____

Water & Sewer Account Number: _____

Phone Number: _____

Email: _____

Please attach a voided check. Thank you.

Questions? Contact Debby Kelley @ dkelley@townithacany.gov or 607-273-1721 x114